

国家税务总局电子税务局 E-TAX CHINA

### 非居民企业跨境办税 用户操作指引

**Operation Guidelines of Cross-border Tax Service for Non-resident Enterprises** 

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### 一、业务概述 Overview

本业务适用于在中国境内未设立机构场所的非居民企业,就来源 于非上市公司(不含限售股)的股权转让所得,按次自行申报企业所 得税(适用无扣缴义务人的情况)、印花税。

This service is applicable to non-resident enterprises without any institutions or establishments in China, reporting their enterprise income tax (in cases without withholding agents) and stamp tax on a case-by-case basis on the income derived from equity transfers of non-listed enterprises (not including restricted shares).

### 二、具体操作步骤 Specific Operations

### 2.1 用户注册 Registration

打开电子税务局,可以点击右上方按钮切换成英文语言;

Open E-tax China, and click on the top right button to switch to English;



### 切换成英文语言模式;

### Switch to English;



点击切换到"境外自然人",可查看到"用户注册"入口;

Click on "Overseas Individuals " to see the "Registration" portal;



2) 点击【用户注册】,进入注册页面;

Click on "Registration" to enter the registration page.

E-TAX CHINA   Uniform Identity Authentication			English 🗸 🛛 Return to Homepage
Registration			
0	-0		
Choose a Registration Method	Verify Identity Information	Enter Basic Information	Complete
	Orline Registratic Overness Indiv Registration via E-	n for Iual Mail for Personal Information Collection	激活 Windows 转到"设置"说如语 Windows;

3) 勾选"我已阅读并同意《个人信息保护告知同意书》",点击【下一步】,进入校验身份信息填写页面;

Check "I have read and agree to the Consent Form for Personal Information Collection", and click on "Next" to enter the identity information verification page;

E-TAX CHINA   Uniform Identity Authentication			English $\vee$ Return to Homepage
Registration			
0	-2		0
Choose a Registration Method	Verify Identity Information	Enter Basic Information	Complete
	Online Registration Overseas Individ Registration via E-re	n for tail will	
	I have read and agreed to the Consent Form 1	or Personal Intormation Collection	
	Cancel	Next	激活 Windows 转到"设置"以激活 Windows。

4) 输入姓名、证件类型、证件号码、性别、国籍(地区),点击【下一步】进行基本信息填写;

Enter your name, type of ID Document, ID number, gender, country (region), and click on "Next" to fill in the basic information;

E-TAX CHINA   Uniform Identity Authentication	n			English 🗸 🛛 Return to Homepage
Registration				
Choose a Registration Method	2 Verify Identity Infor	mation	Enter Basic Information	Gomplete
	* Name	Please enter your name.		
	* Type of ID Document	Please choose the Type of ID document.		
	* ID Number	Please enter the ID number.		
	* Gender	Please choose the gender.		
	* Country (Region)	Please choose the country (region).		Windows
		Previous Next		i成ti石 WINDOWS 转到"设置"以激活 Windows。

5) 输入密码、确认密码、邮箱、点击【获取验证码】进行验证 码获取;

Enter the password, confirm the password, the email address, and click on "Get a verification code" to obtain the verification code;

E-TAX CHINA   Uniform Identity Authentication				English $\vee$ Return to Homepage
Registration				
0	-2			
Choose a Registration Method	Verify Identity I	nformation	Enter Basic Information	Complete
	* Password	Please set a password.	hyd.	
	* Confirm Password	Please confirm the password.	Sect	
	* Email Address	Please enter the email address.		
	* Verification Code of Email	Please enter the verification code Get a	verification code	
		Previous Next		激活 Windows 转到"设置"以激活 Windows,

6) 输入邮箱验证码、点击【下一步】,完成用户注册。

Enter the verification code of email and click on "Next" to complete registration;

E-TAX CHINA   Uniform Identity Author	intication		English 🗸 🛛 Return to Homepage
Registration			
Choose a Registration Method	2 Verify Identity Information	3 Enter Basic Information	Complete
	Vo inf	egistration Completed Logn u have completed registration and your personal formation can be seen in the Account Center.	
			激活 Windows 转到"设置"以激声Windows。

### 2.2 用户登录 Login

### 2.2.1 境外自然人登录 Overseas Individuals Login

### 1) 打开电子税务局,点击右上方按钮切换成英文语言;

Open E-tax China, and click on the top right button to switch to English;

TAK-	国家税务总局江西省电子税务	局	⊕ 딾言(Language) 中文 English	□ 无蹄词阅读 《环境检测 上下载 ② 带助
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	1800/5.83	<b>た</b> 我要力税 我要力税	<b>()</b> 日初中心	

切换成英文语言模式:

Switch to English;

E-TAX CHINA   Uniform Identity Authentication		English 🗸 🤉 Return to Homepage
	Non-resident Enterprises Overseas Individuals	
	Identification Code of Non-resident Enterprise	
	E-mail Address/Mobile Phone Number/User Name	
des .	A Personal User Password	
	Please hold the slider and drag it to the rightmost.	
	Login	
	Alter.	A STATE OF STATE
		and the second
Carlo Car	CONTRACTOR AND	100

2) 点击【境外自然人登录】, 切换境外自然人登录入口;

Click on "Overseas Individuals " and switch to "Login";

E-TAX CHINA   Uniform Identity Authentication	English 🗸 🤉 Return to Homepage
Non-resident Enterprises Overseas Individuals	
A, E-mill Address/Mobile Phone Number/User Name	
A Personal User Password Her	
Please hold the silder and drag it to the rightmost.	
Login Registration	
	Safe Aller
The second s	10

3) 用户输入邮箱地址、个人用户密码,完成滑块验证,点击【登

录】,完成境外自然人登录。

Enter the email address and Password, complete the slider verification, and click on "Login" to complete login.

E-TAX CHINA   Uniform Identity Authentication			English 🗸 🛛 Return to Homepage
	Non-resident Enterprises Overs	tas Individuals	
	A 10 10 1		
	۵	Pyet.	
	Verification Succeeded		
	Registration		
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CALL AND	A DE AU		A STUD

### 2.2.2 非居民企业登录 Non-resident Enterprise Login

1) 打开电子税务局登录页面,点击右上方按钮切换成英文语言;

Open E-tax China, and click on the top right button to switch to English;

● 国家税务	<b>总局江西省电</b>	已子税务局			⊕ 语言(Language) 中文 English	■ 无踪碍阅读 4	◇环境检测 上下	<ul> <li>取</li> <li>⑦ 帮助</li> <li>発</li> <li>登</li> </ul>
		E	EB EBYRK <sup>4</sup> 3	CHIRS	E C C C C C C C C C C C C C C C C C C C			
	史的信息	民要力	) Re Refer		<b>्</b> र ग्रम्म्फ			

2) 点击【非居民企业】,切换非居民企业登录入口;Click on "Non-resident Enterprise" to see the "Login" portal.

E-TAX CHINA   Uniform Identity Authentication		English V Return to Homepage
	Non-resident Enterprises Overseas Individuals	
	C Identification Cade of Non-resident Enterprise	
	E-mail Addresi/Mobile Phone Number/User Name	
ALC: NO DE LA CONTRACTION DE LA CONTRACTICA DE	A Personal User Password	
	Please hold the slider and drag it to the rightmost.	
	Login	
		and and
		AT SI IN
11 The State Constant of the State of the St		

3)用户输入非居民企业身份码、邮箱地址/手机号码/用户名和 个人用户密码,完成滑块验证,点击【登录】,完成非居民企业登录。

Enter the Non-resident Enterprises Identification Number, Email address/Mobile phone number/User name and Password to complete the slider verification, and click on "Login" to complete login.

E-TAX CHINA   Uniform Identity Authentication			English $\vee$ Return to Homepage
	Non-resident Enterprises Ove	rseas Individuals	
	E FU		
APR	۵·	**	
	Verification Succeeded	✓	
	Login		
		alle alle	
			No AN SI
The Transfer of the second			

## 2.3 非居民企业身份信息采集 Non-resident Enterprise Information Collection

1) 进行自然人身份登录, 详细操作详见本文档为"2.2.1 境外自然 人登录"章节。

Complete Overseas Individuals login first. For detailed operations, see "2.2.1 Overseas Individuals Login".

2) 登录后,在首页点击【非居民企业身份信息采集】功能菜单。

After logging in, click on the "Non-resident Enterprise Information Collection" menu on the home page.

San E-TAX CHINA	西省电子税务局 <sub>首页</sub> Homepage	9						🥘 User: 『日很 ^
	*日復 · ··· 1504211····0210102 我的消息 My Messages	tie.	<b>我的待办 My to-do L</b> 事项名称 Name of Matter	ist	か理想現 Deadline of Processing PRASE No data is available.	标签状态 Status of Tag	操作 Operation	
	场景办税 Scenario-based Serv	ices						
	レロゴー 非認氏企业身份信息采集 Non-resident Enterprise Information Collection							
	RHIAN	版权所有:国家税务总局 京IO 国家税务总局办公厅主办 电子税务局管理中心技术支持 地址:北京市西城区枣林前街6	2P备13021685号-2 8号 邮政编码:100038	Copyright Reserved: S Sponsored by the Gen Supported by Electron Add: No.68 Zaolin Fro	tate Taxation Administration 奈ICP eral Office of the State Taxation Ad ic Tax Management Center nt Street, Xicheng District, Beijing F	또13021685号-2 ministration .C.: 100038		

系统跳转至非居民企业信息采集界面,手动录入相关信息,若
 缺少"办税员联系电话"或"办税员电子邮箱"信息需进行手动补录。

Enter relevant information on the page of Non-resident Enterprise Information Collection. If the "Tax Agent Phone Number" or "Tax Agent Email Address" is missing, please manually enter it/them.

		附送资料 Attached Documents	保存 Save	重置 Reset	下一步 Nex
	非居民企业身份信息采集 Non-resident Enterprise Information Collection				
基本信息 Basic Information					
*事業代企业部代題(地名) Resident Autoristics of Non-resident Entermine	*BERGERITER (INX) INKERS	*単語R企业展RIB(地区)時税留行 Tune of Certificate with Tax Code of	ENER 88	teroriza in Resident	lurisdiction
中国各港特别行政区 HongKongSpecialAdministrativeRegionofChina	v			arp an orrestores	
*意思化企业外文名称 Name of Non-resident Enterprise (in Origini language)	*意識現企业中交名称 Name of Non-resident Enterprise (in Chinese)	*部家民企业在利润代则(地区)注册 Registered Address of Non-resider	imit nt Enterprise in Rei	ident Jurisdiction	
and the set of the set		10000			
办税员 Tax Agent					
小税的社会 Tax Agent Name	2)根据证件名 Type of Identification of Tax Agent	か 税務 逆 特 考 時 Tax Agent Identification Number			
	34(0)(0)(0)	~			
いらに記載機能記述 Tax Agent Contact Number	か税所用了部項 Tax Agent Email Address				

### 4) 点击【上传】进行对应附列资料的上传。

Click on "Upload" to upload Attached Documentation.

序号 Number	财送资料名称 Name of Uploaded Document	必照 Mandatory	当前文件 Document Name	上传份数/最多份数	上传银作 Operation	
1	电图R企业在其图R面积显示纳热调码的相关证件 Certificate with Tax Code of Non-resident Enterprise in Resi deat Invisition	服 Yes		0/1	(#10) (##1) (##10)	
2	100m Januarosci,	雕 Yes		0/1	(A.M.) [193] [19405]	
制度示						
· 特徵的約 请按照要	化人,根据纳服规范3.0局化中报资料的要求,忽所办理的业务要求提 求上传相关资料,并确保资料真实,准确、清新、以免影响业务办理。	與以上资料。如上面资料。 名称中带有《容缺力理》	9谷为空,则无需提供资料。 诸书》的资料,允许容缺后朴,可通过下旬	g细板,编写并上传容缺承谢书后继	僕の襟。	
ips						
Dear tax	payer, in accordance with the requirements of the Tax Service St.	andard 3.0 to simplify th	e declaration documents, the business	you are handling requires the pr	ovision of the above inform	tion. If

### 5) 填写完成后,点击【提交】按钮。

Click on "Submit" after completing the filling.

J 基本信息 Basic Information	非居民企业身份信息采集 Non-resident Enterprise Information Collection	創活資料i Attached Documents 修存 Save 単面 Reset
• BRUIDE SUITE         (mid)           BRUIDE SUITE         (mid)           BRUIDE SUITE         (mid)           PRESENT         (mid)           • BRUIDE SUITE         (mid	- 金田仁道を田仁道(中的) (中的) - 安田仁道 - 田仁 (中的) (中) - 田仁 (中)	**EIRED-Statistics         Instantial Processing (rest), instantial Processing (response in Resident Jurisdiction           **EIRED-Statistics         Resident Jurisdiction

6)提交成功,系统提示"您的非居民企业身份信息采集已提交成功,税务机关将在1个工作日内完成审核,请等待税务机关审核结果"。

If the submission is successful, the system will prompt "Information for non-resident enterprise has been successfully submitted. Review by the tax authority in charge will be completed within 1 working day."



7) 当审核通过后,可通过邮箱或电子税务局站内信查看结果并获

取到"非居民企业身份码"。

Check the result and get the Identification Code of Non-resident Enterprise through Email or internal mail of E-Tax China after the review is completed.

我的待办 My To-do List			
事项名称 Name of Matter	办理期限 Deadline of Processing	标签状态 Status of Tag	操作 Operation
	首元剱据 No data is available.		
	我的特办 My To-do List 事项名称 Name of Matter	武的特办 My To-do List      文理明瞭 Deadline of Processing      正確      近代ののでのでのでのでのでのでのでのでのでのでのでのでのでのでのでのでのでのでの	郡政各称 My To-do List

点击消息,系统跳转至服务提醒界面,展示审核结果等信息。

Click on "Message" for result on the page of service reminder.

#### 非居民企业身份信息采集提醒 Non-resident Enterprise Information Collection Reminder

您的非居民企业身份信息已通过审核,您在中国境内唯一的非居民企业身份码为 ,您可凭此码登录国家税务总局电子税务局办理涉税事项。 Your non-resident enterprise identity information has been approved. Your unique non-resident enterprise identification code in China is You can use this code to log in to Etax China to handle tax-related matters.

# 2.4 非居民企业身份信息变更 Non-resident Enterprise Information Change

1)通过"非居民企业身份码"进行非居民企业登录,详细操作详见
 本文档 "2.2.2 非居民企业登录"章节。

Complete Non-resident Enterprises login by entering the "Identification Code of Non-resident Enterprise". For detailed operations, see "2.2.2 Non-resident Enterprises Login"

2) 登录后,在首页点击【非居民企业身份信息变更】功能菜单。

After logging in, please click on "Non-resident Enterprise Information Change" on the homepage.



 系统跳转至非居民企业身份信息变更界面,点击【新增】。
 Click on "Add" on the "Non-resident Enterprise Information Change" page.

			附送资料 保存 重置 搜交
变更事项	の税员	非居民企业身份信息变更 Non-resident Enterprise Information Change	
after and a sector and a sector and a sector and a sector a secto	*変更事项 Items To-be Changed 通過指受更事项 Please select a change item へ	变更前内容 Information Before Change	*变更后内容 Information After Change
く 1 > 判議			

### 4) 选择事项, 录入相关信息。

Click on "Items To-be Changed", and enter relevant information.

			財送资料 保存 重置 2
		非居民企业身份信息变更 Non-resident Enterprise Information Change	
变更事项 Items To-be Changed	办税员 Tax Agent		
操作 Operation	*安更事项 Items To-be Changed	变更前内容 Information Before Change	*变更后内容 Information After Change
+ 11520	7 选择变更事项 Please select a change item 🔺		
1 > 到簡	a		
	请选择变更事项 Please select a change item		
	非居民企业外文名称 Name of Non- resident Enterprise (in English)		
	非居民企业中文名称 Name of Non- resident Enterprise (in Chinese)		
	非居民企业在其居民国(地区)注册地		

5)进入上传附列资料界面,点击【上传】进行相应附列资料的上 传。

Enter the page of uploading the attachments, then click on "upload".

序号 lumber	附送资料名称 Name of Uploaded Document	必报 Mandatory Submission	当前文件 Document Name	上传份数/最多份数	上传操作 Operation	
1	非居民企业在其居民国能显示纳税编码的相关证件 Certificate with Tax Code of Non-resident Enterprise in Resi dent Jurisdiction	是 Yes		0/1	<b>本地</b> 【手机】 [波明麻]	
2	提权委托书成能证明该自然人为非固限企业员工的其他资料(非 中,英文美丽时提供中文或英文翻译件) Power of Attomey or Other Documents Proving the Natural Person is an Employee of the Non-resident Enterprise (Doc uments in Neither English nor Chinese Must Be Accompani ed by Chinese or English Translations)	是 Yes		0/1	本波 手机 崇利商	
提示	ed by Chinese or English Translations)					
制 敬的纳制 接照要 3	兒人,根据納服规范3.0简化申报资料的要求,您所办理的业务要求提 求上传相关资料,并确保资料真实、准确、清晰,以免影响业务办理。	其以上资料,如上面资料; 名称中带有《容缺办理》	內容为空,则无需提供资料。 S诺书》的资料,允许容缺后补,可通过下载	就模板,填写并上传容缺承诺书后继!	卖办理。	
ear taxp	payer, in accordance with the requirements of the Tax Service Sta	andard 3.0 to simplify th ase upload relevant doo	he declaration documents, the business cuments as required, and ensure that the	you are handling requires the pro- a documents are true, accurate, a	ovision of the above informa nd clear, so as not to affect b	tion. If

 6)提交成功,系统提示"您的非居民企业身份信息变更申请已提 交成功,请等待税务机关审核结果。"

After successful submission, the system will remind you that "Your application to change non-resident enterprise information has been successfully submitted. Please wait for review results by tax authorities."



### 2.5 非居民企业跨境办税 Cross-border Tax Service for Non-resident Enterprises

1) 通过"非居民企业身份码"进行非居民企业登录, 详细操作

2) 详见本文档 "2.2.2 非居民企业登录"章节。

Enter the "Identification Code of Non-resident Enterprise" to log in Non-resident Enterprise account, see 2.2.2 Registration of Non-resident Enterprises for details on instructions.

3) 登录后进入首页,点击"非居民企业跨境办税"。

After logging in, please click on "Cross-border Tax Service for Non-resident Enterprises" on the homepage.

STAX CHINA				自页 双史任務南 退出 Homepage   welcome   Exit
文榮江西测试02	我的待办 My to-d	o items		
FJ0962023032627152	事项名称 Name of Item	力理期限 Deadline of Processing	标签状态 操作 Status of Tag Operation	
我的消息 My Message		加大教師		
智无激器 No data is for	ind.	No data is found.		
场景办税 Functions Categori	ized by Scenarios			
BIRDECENTRATION Tax Service for Constast Non- resident Enterprises	東京に全体分析曲を第 Non Resident Entropices Identity Information Modification			
area and a second a	版权所有: 国家税务总局 京ICP备13021685号-2 国家税务总局办公厅主办 电子税务局管理中心技术支持 地址:北京市西城区类林前街68号 邮政编码: 100038	Copyright Reserved State Taxation Administration IfICP Hosted by the General Office of the State Taxation Adm Technically Supported by Electronic Tax Management C Add: No.68 Zaolin Front Street, Xicheng District, Beijing	율13021685年-2 inistration enter P.C.: 100038	

4)进入"非居民企业跨境办税"页面;当存在合同时,会自动带出合同列表;当无合同时,可点击新增合同。

Enter the page of "Cross-border Tax Service for Non-resident Enterprises". If contracts exist, the contract list will be automatically displayed. Otherwise, click on "Add New Contract".

<ul> <li>暂时仅支持非上市公司股权和 Temporarily only support e</li> </ul>	专让(不含限售股) equity transfer of non listed comp	panies (excluding restricted shares),			x
系统合同编号 System Contract No.	please enter 合同名称 ContractName	请输入 please enter 合同 Contract acc	采集日期 quisition		查询Inquire
合同信息 CONTRACT I	INFORMATION				
系統合同編号 System Contract No.	合同名称 Name of the contract	合同总金额 Total amount of contract	币种 Currency	所得类型 Type of declared income	合同执行起始时 Start time of cont execution
		暫无合同信息 去新增 No contract information To ad	d		

5) 点击【新增合同】或【去新增】按钮,进入合同采集页面, 录入合同相关信息、选择被转让的中国居民企业信息、上传附送资料 等。具体操作如下:

Click on "New Contract" or "Add new contract" to enter the page of "Contract Information Collection". Enter the Contract Information, select the Information of the Transferred Chinese Resident Enterprises and upload the Attached Documentation, etc. The detailed operating steps are as follows:

新始合問題号 第他人 please enter Contract No. 第他人 please enter (Contract acquisition ) 至 (Contract acquisition ) (Contract acquisition ) 至 (Contract acquisition ) (Contract acq	● 暂时仅支持非上市公司股权转让(不含環售發) Temporarily only support equity transfer of non listed companies (excluding restricted shares),				
合同信息 CONTRACT INFORMATION	系統合問題号 新始入 please enter 合同交集日期 至  合同な称  のtractName  高能入 please enter Contract acquisition  至 合同定自 CONTRACT INFORMATION				
System Contract No. Name of the contract Total amount of contract Currency income execution E完合局信息 支部增 No contract information To add	合同信息 CONTRACT INFORMATION				
管无合同隐息 去新增 No contract information To add	System Contract No. Name of the contract Total amount of contract Currency income execution				
	暫无合同信息 去新增 No contract information To add				

①录入合同相关信息;

Enter the contract information;

Temporarily only support equity transfer of non lit	sted companies (excluding restricted shares),	
合同信息 CONTRACT INFORMATION		
非居民企业身份码 Non-resident enterprise identification code	非居民纳税人名称 Name of non resident taxpayer	所得类型 Type of declared income
FJ0962023032627152	文東江西測试02	转让财产所得 Income from transfer of property ~
*合同(协议或支付凭证)名称 Name of contract (agreement or payment voucher)	合同(协议或支付凭证)编号 Contract (agreement or payment voucher) No	*合同(协议或支付凭证)币种 Currency of contract (agreement or payment voucher)
合同名称	合同编号	文莱元
*合同(协议或支付凭证)总金额 Total amount (agreement or payment voucher)	*合同签订日期 Contract signing date	*合同执行日期起 Start time of contract execution
500000.00	2023-03-27	2023-03-27
*合同执行日期止 Termination time of contract execution		
2023-03-27		
被转让的中国居民企业信息 TRANSFERR	ED CHINESE RESIDENT ENTERPRISE IN	IFORMATION
*企业名称 Enterprise name	*企业识别号 Enterprise identification number	主管税务机关 Competent tax authority
江西航天信息有限公司 2 日	91360000705512305J	国家税务总局南昌经济技术开发区税务局

 ②选择"被转让的中国居民企业信息",在弹窗页面显示了已有的 直接/间接控股的中国居民企业,可以直接勾选,点击【确定】按钮;
 Select the "Information of the Transferred Chinese Resident
 Enterprises", the pop-up will display the Directly/Indirectly Holding
 Chinese Resident Enterprise. You can check directly and click on
 "Confirm";

	请选择日期 Please Choose a Date		
* 合同签订日期			
Contract Signing Date			
请选择日期 Please Choose a Date	8		
被转让的中国居民企业信息 Informa	tion of the Transferred Chinese Resi	dent Enterprises	
INTEREST ENERGY IN COMPANY	and the second s	active proces	
* ~1000		主等的名和关	
Name of Enterprise	Taxpaver Identification Number (TIN)	Tax Authority in Charge	
name of Enterprise			
	$\bigcirc$		
附送资料列表 Attached Document	ation		
单个文件不超过10M,支持上传的文件格式。①			
单个文件不超过10M,支持上传的文件格式。① The size of one file shall not exceeds 10M and th	e requirement for the file format shall be met. $$		
单个文件不超过10M,支持上侍的文件格式。① The size of one file shall not exceeds 10M and th	e requirement for the file format shall be met. ①		Fit
单个文件不過型10M,支持上付的文件格式。○ The size of one file shall not exceeds 10M and th 合同(协议)或相关交易凭证互印件。 Conjest of Contract (Agreement) or Release Conjest of Contract (Agreement) or Release Contract (Agreement) or Release (Agreement) (Agreement) or Release (Agreement) (Agreement) or Release (Agreement) (Agreement) or Release (Agreement) (Agreement) (Agreement	e requirement for the file format shall be met. ①		上传

* 合同签订日期 Contract Sigr	企业 Name of Enter	名称 请输入 Please Enter Tax	企业识别号 jawer Identification Number (TIN)	Please Enter	
请选择日期日					
被转让的中	新增 Add				
* 企业名称 Name of Ente	选择 Select	企业名称 Name of Enterprise	企业识别号 Taxpayer Identification Number (TIN)	主管税务机关 Tax Authority in Charge	
四川恒业达移	۲	D-RAZENSBARBARA	91510100M04089U86A	2012/01/01/01/12/2023	
附送资料获		CONTRACATOR OF	91510000201876447W	RENTONIETOURNA	
单个文件不超 The size of or			共2条2 items in total 5务	彩页 items/page 🗸 🔹 🚺 🗦 🥖	
合同(t				取道 Cancel 确定 Confirm	

如果没有"直接/间接控股的中国居民企业"信息,可点击【新增】, 跳转至"税源信息采集"页面,新增税源后再重新新增合同。

If there is no information of the "Directly/Indirectly Holding Chinese Resident Enterprise", you can click on "Add", then the page will turn to "Tax Source Information Collection". After adding tax source, you can add a new contract.

	A.0	17 2h	AUCORIC		
* 合同(协议页 Contract Nan	Name of Enter	2名称 请输入 Please Enter Tax	企业识别号 payer Identification Number (TIN)	Please Enter 首询 Inquiry	or
请输入 Pleas					
Total Contrac	新印管 Add				
请输入 Pleas	选择	企业名称	企业识别号	主管税务机关	
	Select	Name of Enterprise	Taxpayer Identification Number (TIN)	Tax Authority in Charge	
Contract Sigr			AND ADDRESS AND ADDRESS ADDRES	MERADA GRANIS 17-17 STREET	
请选择日期日		Charles Colores Andrew March of	TO THE OWNER WITH COMM	5.6	
		CONTRACTOR OF	91510888201676447W	EFERCRAFTCHERR.	
被转让的中					
			共2条2 items in total 55	条/页 items/page 🗸 🦷 💈	
* 企业名称 Name of Ente					
请洗择 Selec				mill Concel Martin Concern	
Name of Ente				取業 Cancel 間空 Confirm	

在"税源信息采集"页面,点击【新增】按钮录入"被投资企业识别

#### 号"即可自动带出相关信息,点击【保存】按钮即可完成新增。

On the page of "Tax Source Information Collection", click on "Add" and enter the "Tax Identification Number of Invested Enterprise", the relevant information will be automatically displayed. Please click on "Save" to complete the addition.

税源信息采集 Tax Source I	Information Colle	ection			
非居民企业居民国(地区) Resident Jurisdiction of Non-resident Enterprise 香港 非居民企业外文名称 Name of Non-resident Enterprise (in English) HuiTaoTouZi 新增 Add		非居民企业身份码 Identification Code of Non-resident Enterprise FJ3442023032825056 非居民企业中文名称 Name of Non-resident Enterprise (in Chinese) 惠滔投资有限公司			
被投资企业识别号 Tax Identification Number of Invested Enterprise	被投资企业名称 Name of Invested Enterprise	所在省份 Province Where the Enterprise is Located	主管税务机关 Tax Authority in Charge	主管税务所(科、分局) Tax Office (section, bureau)	操作 Operation
		江西省	国家税务总局南昌市西 湖区税务局	国家税务总局南昌市西湖区 税务局桃花税务分局	删除 Delete
	10000	江西省	国家税务总局南昌经济 技术开发区税务局	国家税务总局南昌经济技术 开发区税务局蛟桥税务所	删除 Delete
		返回 Return	保存 Save		

③在附送资料列表,需要上传"合同(协议)或相关交易凭证复印件",点击【上传】按钮,选择文件即可。

In the list of attached documentation, you need to upload Copies of Contract (Agreement) or Relevant Transaction Certificate. Click on "Upload" and select the file.

lame of Enterprise	*企业说明号 Taxpayer Identification Number (TIN)	王管税务机关 Tax Authority in Charge	
请选择 Select	× 🗉		
合同(协议)或相关交易凭证复印件			上传
	or Relevant Transaction Certificates		Deold

6) 当完成合同采集后,点击【申报】,则跳转至税费智能计算

页面。

After completing contract information collection, click on "Submit" to enter the page of intelligent tax calculation.

Name of Enterprise	*企业识别号 Taxpayer Identification Number (TIN)	王宣祝务机关 Tax Authority in Charge
请选择 Select	* <b>I</b>	
The size of one file shall not exceeds 1	IOM and the requirement for the file format shall be met.	
会同 (协议) 武相关衣具传证信的处		上传

7) 也可以点击【保存】, 跳转至合同信息列表页面。

Or click on "Save" to enter the contract information list page.

lame of Enterprise	「企业状況号 Taxpayer Identification Number (TIN)	主管税务机关 Tax Authority in Charge
请选择 Select	* 🗉	
le size of one file shall not exceeds 1	0M and the requirement for the file format shall be met.	

在合同信息列表页面,可点击【申报】进入税费智能计算页面。

On the contract information list page, you can click on "Submit"

to enter the intelligent tax calculation page.

系统合同编号 请给入 Pli Contract Number in 1	ease Enter Contract Nam	亦 讀输入 Please Enter	合同采集日期 Date of Contract Info	開期 Please Choose a Date	重询 Inquiry
合同信息 Contract Info	rmation				
新增合同 New Contract					
系统合同编号 Contract Number in the System	合同名称 Contract Name	币种 Type of Currency	所得类型 Type of Income	合同总金额 Total Contract Amount	操作 ! Operation
20231360	-	BGL 列弗	转让财产所得 Income from Property Trai	200000.00	申报 Submit
2023136	ALC: NO. 1	CNY 人民币元	转让财产所得 Income from Property Tra	300000.00	申报 Submit
					)

8) 在税费智能计算页面,录入相关信息,点击【计算】按钮。

Enter relevant information on the intelligent tax calculation page and click on "Calculate".

is the tra	isterred enterprise a listed enterprise	Yes	No		
收入与投资成本信息 Income ar	d Investment Cost Information				
中假农入金额 Amount of Reported Income		1928 http://	的版本(新人同市) estment Cost (in RMB)	教督亡事 /iew the Exchange Rate	
BGL 列弗 200,0	00.00	0	.00		
所相應 立法所關係的 企业所關係的 Enterprise the moment Tar Ra Butle of Obtaining Reported Incon Cate of Obtaining Reported Incon Exchange Ra	20: B2PH20F08 20: Income from Property Transfer 20: 20% (aBB10%) 20%	① 日期 Chitel	BURR 구대 Stamp Tax Sub-Item: BURR BRAN Stamp Tax Rate 은만에 TETBUR Signing Date of Contract Exchange Rate	INFORM-THE CF02USCBMPULEPOL Transfer Teams Team Comment inschol subject to stamp tax on securities 0.5% 2022-03-28 0.000000	BEPE2889) ng documents transaction )

9)确认计算结果无误后,点击【提交申报】;若录入有误,则 可点击【重新计算】重新录入相关信息。

After confirming the calculation results, click on "Submit". If there is an error(s), click on "Recalculate" to reenter relevant information.

1 WAY - STREETING	END INVESTIGATION COST INCOME	automa a		
中服收入金額 Amount of Report	ed income		投资成本(新人民币) Investment Cost (in RMB) View the Exch	unge Rate
8GL 列用	× 200,000.00		100,000.00	
I 企业所得税 Enter Enterpris	Arprise Income Tax 所時意思: 新学校は新時 下ype of Income Tom Property 空思時時間時時。20% (編集10%) 中心の中下本 Ref Ly a reduced rate of 10 中級所得取得目前。 202-03-31 Reported Income 202-03-31 Reported Income 202-03-31	Transfer P6	I EDIZER Stamp Tax EDIZER STAM Tax EDIZERS TAB. BESKINLTIG Stamp Tax Sub-Item: Equily Tran subject to EDIZERSE Stamp Tax Ref Stamp Tax Ref Tax Reyable	图(不行LARGERSING-IPS2-BIDTZRIB)) affer Document (including documents tamp tax on securities transaction )

10) 点击【提交申报】后, 弹窗显示信息确认声明页面, 需要按要求录入信息, 并点击【确定】按钮; 可切换中文/英文输入;

After clicking on "Submit", there is a pop-up to confirm information. You must enter the required information and click on

"Confirm". The input language is switchable between Chinese and English.

┃ 企业所得税 Enterpr	信意确认 Confirm Information	×
Typ	<ul> <li>请在下方输入框依次输入"真"、"实"、"责"、"任"4个字。</li> <li>Please enter the following words in the box below: "AUTHENTICITY" and "RELIABILITY"</li> </ul>	的证券交易印花税的) (excluding documents curities transaction)
Enterprise Inco 申訳 Date of Obtaining Repo	* Statement: The form is filed in accordance with the tax laws and regulations of the People's Re China. The individual (enterprise) is responsible for the <b>AUTHENTICITY</b> , <b>REUABILITY</b> a of the content (and attached documents).	public of nd integrity
Ex	切换中文输入 Switch to Chinese	
, Tax-	取满 Cancel ( #	定 Confirm
	ax Payable: A18.76 Tax Payable: Tax Payable:	

11) 申报成功,点击【立即缴款】即可跳转至缴款页面。

After filling succeeded, click on"Pay Now" to enter the payment

page.



### 2.6 跨境缴款 Cross-Border Payment

1) 点击【立即缴款】,进入税费缴纳界面。

Click on "Pay Now", and enter the "Tax payment" page.

	税费	缴纳 Tax payment									
<b>1</b>	咽的纳税人 ear taxpay	、请仔细核对应缴款信息,然后进行税费缴纳。 er, please confirm the following payment informatio	n before making tax ar	nd fee payment.							
	序号 number	应征死证序号 Application Voucher Serial Number	税 (费) 种 Tax (fee) type	税(品)目 Tax (Item)	税款所属起 Tax from	税款所属止 Tax to	缴款期限 Payment period	应补退税额 Tax refundable	实缴金额 Paid-in amount	滞纳金 surcharge for overdue tax payment	是否逾期 Overdue or not
<b>~</b>	1	1001362300000003359	企业所得税	应纳税所得额	2023-03-29	2023-03-29	2099-12-31	12,000.00	12,000.00	0.00	否
~	2	1001362300000003502	企业所得税	应纳税所得额	2023-03-30	2023-03-30	2099-12-31	12,000.00	12,000.00	0.00	否
				立即缴	款 Immediate pay	ment			合计 (amount to	24,000.00	<b>0</b> 元 (RMB)₀

### 2) 勾选需要缴款的记录,系统默认为全勾选。

Check the records to be paid. All records are checked by default.

- 税费	數纳 Tax payment									
<ol> <li>尊敬的纳税人, Dear taxpayer</li> </ol>	请仔细核对应缴款信息,然后进行税费缴纳。 please confirm the following payment informati	ion before making tax ar	nd fee payment.							
2 序号 number	<u> </u>	税 (费) 种 Tax (fee) type	税(品)目 Tax (Item)	税款所属起 Tax from	税款所属止 Tax to	缴款期限 Payment period	应补退税额 Tax refundable	实缴金额 Paid-in amount	滞纳金 surcharge for overdue tax payment	是否逾期 Overdue or not
1	1001362300000003359	企业所得税	应纳税所得额	2023-03-29	2023-03-29	2099-12-31	12,000.00	12,000.00	0.00	否
2 2	1001362300000003502	企业所得税	应纳税所得额	2023-03-30	2023-03-30	2099-12-31	12,000.00	12,000.00	0.00	否
_								合计 (amount to	24,000.00	<b>)</b> 元 (RMB)。
			立即級	廠 Immediate pay	ment			合计 (amount to	24,000.00	D⊤⊤ (RMB)。

3) 选择支付方式,支持银联缴款、云闪付等方式。

Select the means of payment. UnionPay, QuickPass and Other Payment Methods are available.



5) 缴款成功。

The payment is completed successfully.